Herkimer County Land Bank

MICHAEL L. EDWARDS

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Herkimer County Land Bank Board of Directors Meeting

Date: Wednesday May 22, 2024 at 1:30 PM

	eting of the H	Ierkimer Cou	unty Land Bank (H	CLB)		
1.	Introduction	n/Sign In <u>All</u>	present signed in on	sign in sl	neet	
2.	Call Meetin	g to Order: Ja	ames Wallace			
3.	Roll Call: 1	Mr. Wallace _	X Mr. C	ampione	X	Mr. Donley
	Mr. Malta	X	Mr. BonoX_	Mr	. Feane	Ms. EneaX_
	Other Prese	nt: Michael	Edwards and County	Attorney	y Lewandro	owski
4.	Stand for Pl	edge of Alleg	iance:Ms. Lev	vandrows	ski	lead us
5.	Previous M	eeting Minute	s:			
	Motion By,	to accept:	Mr.Campione		2^{nd}	Mr. Bono
	As printed of	or does anyon	e have any Changes:		None	
	For 5		Against	0		
				0		_
6.	A) Herkim	er County Lar	nd Bank Mission Sta	itement,	Discussion	/Vote:
6.	A) Herkimo	er County Lar	nd Bank Mission Sta	itement,	Discussion.	/Vote:
6.	A) Herkimo	er County Larn for 6. A, B and to accept:	nd Bank Mission Sta nd C	ntement,	Discussion.	/Vote: Ms. Enea
6.	A) Herkimon Motion By,	er County Lar 1 for 6. A, B a to accept: 5	nd Bank Mission St a nd C <u>Mr. Campio</u>	ne 0	Discussion.	/Vote: Ms. Enea
6.	A) Herkimon Motion By, For B) Herkimon	er County Lar of for 6. A, B a to accept: 5 er County Lar	nd Bank Mission Sta nd C <u>Mr. Campio</u> Against	ne 0	Discussion. 2 nd n/Vote:	/Vote: Ms. Enea
6.	A) Herkimon Motion By, For B) Herkimon	er County Lar of for 6. A, B a to accept: 5 er County Lar	nd Bank Mission Sta nd C Mr. Campio Against nd Bank By-Laws , D	ne 0	Discussion. 2 nd n/Vote:	/Vote: Ms. Enea
6.	A) Herkimon Motion By, For B) Herkimon Motion	er County Lar n for 6. A, B a to accept: 5 er County Lan Mr. Can	nd Bank Mission Sta nd C Mr. Campio Against nd Bank By-Laws , D npione Against	ne 0 viscussion 2nd 0	Discussion. 2 nd n/Vote:	/Vote: Ms. Enea

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Motion to		ds leave the Chambe me Micha	-		
Motion By	y: <u>N</u>	Ir. Bono		2 nd	Mr. Campione
For	5	Against	0		
Discussion	n on Legal Co	ounsel for Herkimer	County Lan	d Bank, App	ointment/Vote:
Mr. Ec	lwards recom	nmended Attorney Jo	hn Joslin as	the Land Ba	nk Attorney, he resides in
Herkin	ner County a	nd has his practice ir	n Herkimer (County	
Motion to	appoint: (Na	me <u>John Josli</u>	in		
Motion By	y: <u>N</u>	Ir. Campione		2 nd	Mr. Malta
For	5	Against	0		
1. Ms.	noted that M	s. Enea had reached	out to the Co	ounty Audito	and Bank Bookkeeper or to get their opinion if there
1. Ms. It was conflict of	Enea recomnoted that Mainterest. Th	s. Enea had reached	out to the Co	ounty Audito	•
1. Ms. It was conflict of employee	Enea recomnoted that Mainterest. The	s. Enea had reached e auditor stated there	out to the Co	ounty Audito	or to get their opinion if there s. Gilbert would be a contract
1. Ms. It was conflict of employee	Enea recomnoted that Marinterest. The of the HCLI	s. Enea had reached	out to the Co	ounty Audito	or to get their opinion if there s. Gilbert would be a contract
1. Ms. It was conflict of employee Motion By For	Enea recomnoted that Marinterest. The of the HCLI	s. Enea had reached e auditor stated there 3. Ir. Malta Against	out to the Co e was not a c 2nd	ounty Audito onflict as Ms Mr. Bor	or to get their opinion if there s. Gilbert would be a contract
1. Ms. It was conflict of employee Motion By For 2. App	Enea recomnoted that Marinterest. The of the HCLI	s. Enea had reached e auditor stated there 3. Ir. Malta Against Payroll Service to ha	out to the Co e was not a c 2 nd 0 and payroll f	ounty Audito onflict as Ms Mr. Bor	or to get their opinion if there s. Gilbert would be a contract
1. Ms. It was conflict of employee Motion By For 2. App Motion By	Enea recomnoted that M finterest. The of the HCLI y: M	s. Enea had reached e auditor stated there 3. Ir. Malta Against Payroll Service to ha	out to the Co e was not a c 2nd 0 and payroll f	onflict as Ms Mr. Bor	or to get their opinion if there s. Gilbert would be a contract
1. Ms. It was conflict of employee Motion By For 2. App Motion By For	Enea recomnoted that Marginterest. The softhe HCLI y: Margin prove APEX y:	s. Enea had reached e auditor stated there 3. Ir. Malta Against Payroll Service to had 1s. Enea	out to the Co e was not a c 2nd 0 and payroll f 2nd 0	onflict as Ms Mr. Bor	or to get their opinion if there s. Gilbert would be a contract no Bank
1. Ms. It was conflict of employee Motion By For 2. App Motion By For	Enea recomnoted that Marinterest. The of the HCLI y: M 5 prove APEX y: M control Auditor	s. Enea had reached e auditor stated there 3. Ir. Malta Against Payroll Service to had the service to ha	out to the Content was not a content was not a content with a content	onflict as Ms Mr. Bon Or the Land Mr. I	or to get their opinion if there s. Gilbert would be a contract no Bank
1. Ms. It was conflict of employee Motion By For 2. App Motion By For Appointm Motion to	Enea recomnoted that Marginterest. The of the HCLI y:	s. Enea had reached e auditor stated there 3. Ir. Malta Against Payroll Service to had Is. Enea Against Or for Herkimer Cour	out to the Content of	Mr. Bon Mr. Land Mr. I	or to get their opinion if there s. Gilbert would be a contract no Bank Bono

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11.	Acceptance of Funding (County, Town, City, V	illage, Grants, Ot	ther) for H	erkimer County Land Bank,				
	Discussion/Vote: <u>Chairman Wallace requested approval to accept funding from Herkimer County, Towns, Villages, City or State of New York as well as donations to the HCLB.</u>							
	HCLB. Mr. Malta asked the question if there were any conflicts with Legislator who are also on the							
	HCLB Board voting to approve this funding. Mr. Wallace stated there was not.							
	Motion By: Mr. Bono		2 nd	Mr. Malta				
	For 5 Against	0	_					
12.	Approve the 2024 HCLB Budget, Discussion/Vote: Chairman Wallace with the acceptance of funding above requests approval of the 2024 HCLB budget.							
	Motion By: Mr. Bono		2 nd	Mr. Malta				
	For 5 Against	0	_					
13.	Appoint a Financial Institution (Bank) for Herkin	•						
	Ms. Enea stated she had been in contact with Ac	lirondack Bank a	s well as N	1&T and did not receive a				
	Reply from Bank of Utica. Ms. Enea recommer	nded appointing A	<u>Adirondack</u>	Bank as the designated				
	Financial Institution for the HCLB.							
	Motion By: Mr. Malta	2 nd Mr. C	Campione					
	For 5 Against	0	_					
	Acceptance of In-Kind Services (office space, fur Herkimer County for Herkimer County Land Bar			phone, mail, legal and other) from				
	Chairman Wallace discussed some of the in-kine	d services from I	<u> Ierkimer C</u>	ounty including; office				
	Space, office furniture, computer, telephone, int	ernet, mail, legal	and other	as requested.				
	Motion By: Mr. Bono	2 nd M	r. Malta					
	For 5 Against	0	<u> </u>					
15.	Acceptance of Properties from Herkimer County	(In-Rem and Ot	her), Discu	ssion/Vote:				
	Ms. Enea reviewed a list of properties left off th	e County In-Rem	list to be	turned over to the HCLB.				
	Ms. Enea gave each board member a copy of the list of properties. Mr. Bono asked about a specific							
	property stating the property owner is willing fo	llow any require	ments set b	y the HCLB. Mr. Edwards				
	explained that at this time the HCLB initial focu	ıs would be on th	e In-Rem p	properties. The property				

Mr. Bono is talking about is on the Zombie list. Mr. Edwards did explain that in the next few months

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he would sit down with the HCLB properties committed and start the process of going through the							
Zombie property list to see any projects that could be started.							
Motion By: Mr. Bo	10	$2^{\rm nd}$	Ms. Enea				
	-						
Land Bank Insurance Require	ments (Liability, I	Directors and	Officers, Other) Discussion/Vote:				
Mr. Edwards stated he had spoken with Sherri Ferdula, County Budget Officer who would contact							
Mang Insurance (Mr. VanGorder) for a quote.							
This was tabled until the next meeting to review the policy/quote							
	. ,						
1. Mr. Edwards requested that the HCLB join the NYS Land Bank Association at \$2000/ year							
Motion By:	Mr. Bono	2 nd	Mr. Campione				
For 5	Against	0					
2. Mr. Edwards requested permission to apply/request any grants or New York State Funding							
Motion By:	Mr. Bono	2 nd	Mr. Campione				
For 5	Against	0					
3. Ms Enea handed out a list of vendors for appraisal services and requested any property to be							
Taken will need to immediately need to have an appraisal done.							
Motion By:	Mr. Bono	2 nd	Mr. Campione				
For 5	Against	0					
4. Ms. Enea explained getting a debit card through Adirondack Bank. Authorized users will be							
Chairman Wallae, Ms. Enea and Mr. Edwards. Ms. Enea also explained that there is a two person							
•							
•							
For	Against						
Close Meeting / Next meeting	To be a	nnounced	, Legislature Chambers, Vote:				
5	· ·		,				
Motion By: Mr. C	ampione	2^{nd}	Ms. Enea				
	Zombie property list to see an Motion By: Mr. Bon For 5 Land Bank Insurance Require Mr. Edwards stated he had sp Mang Insurance (Mr. VanGo) This was tabled until the next Other Business, Discussion/V 1. Mr. Edwards requested Motion By: For 5 2. Mr. Edwards requested Motion By: For 5 3. Ms Enea handed out a Taken will need to immediate Motion By: For 5 4. Ms. Enea explained get Chairman Wallae, Ms. Enea a Authorization for all purchase Motion(s) By: For	Zombie property list to see any projects that commotion By: Mr. Bono For 5 Against Land Bank Insurance Requirements (Liability, Image) Mr. Edwards stated he had spoken with Sherri Image) Mang Insurance (Mr. VanGorder) for a quote. This was tabled until the next meeting to review to the Business, Discussion/Vote: 1. Mr. Edwards requested that the HCLB journal Mr. Bono For 5 Against 2. Mr. Edwards requested permission to approximate to the property of t	Zombie property list to see any projects that could be started Motion By: Mr. Bono 2nd For 5 Against 0 Land Bank Insurance Requirements (Liability, Directors and Mr. Edwards stated he had spoken with Sherri Ferdula, Cound Mang Insurance (Mr. VanGorder) for a quote. This was tabled until the next meeting to review the policy/quother Business, Discussion/Vote: 1. Mr. Edwards requested that the HCLB join the NYS I Motion By: Mr. Bono 2nd For 5 Against 0 2. Mr. Edwards requested permission to apply/request and Motion By: Mr. Bono 2nd For 5 Against 0 3. Ms Enea handed out a list of vendors for appraisal ser Taken will need to immediately need to have an appraisal domain By: Mr. Bono 2nd Motion By: Mr. Bono 2nd				

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