

Herkimer County Land Bank

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Herkimer County Land Bank Board of Directors Meeting

Date: Tuesday January 23, 2024

Location: Herkimer County Office Building, 109 Mary Street, Legislature Chambers

Minutes of the Inaugural Meeting of the Herkimer County Land Bank (HCLB)

1. Michael Edwards welcomed everyone to the first meeting of the Herkimer County Land Bank. Everyone introduced themselves. Board members present: James Wallace, Gregory Malta, Peter Campione, Kimberlee Enea, Mark Feane, Ray Donley and Jim Bono. Also present, Mike Edwards and County Attorney Lorraine Lewandrowski
2. The First meeting of the Herkimer County Land Bank was called to order by James Wallace
3. Roll Call: Mr. Wallace X , Mr. Campione X , Mr. Donley X , Mr. Malta X , Mr. Bono X , Mr. Feane X , Ms. Enea X
4. Mr. Bono led us in the Pledge of Allegiance
5. At the request of Mr. Wallace and Mr. Bono, Mr. Edwards presented over the Election of Officers (Chairman, Vice Chairman, Secretary and Treasurer) for the Herkimer County Land Bank. All present agreed, none opposed.
6. Mr. Wallace was nominated for **Chairman** by Mr. Campione and second by Mr. Feane. There were no other nominations. Voice vote taken, all in favor with none opposed.
7. Mr. Campione was nominated for **Vice Chairman** by Mr. Malta and second by Mr. Donley. There were no other nominations. Voice vote taken, all in favor with none opposed.
8. Mr. Feane was nominated for **Secretary** by Mr. Bone and second by Mr. Campione. There were no other nominations. Voice vote taken, all in favor with none opposed.
9. Ms. Enea was nominated for **Treasurer** by Mr. Donley and second by Mr. Malta. There were no other nominations. Voice vote taken, all in favor with none opposed.

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10. Chairman Wallace made committee appointments of Land Bank Board Members:
 - a) Finance and Audit Committee: Mr. Wallace, Ms. Enea and Mr. Campione
 - b) Real Estate/Acquisition Committee: Mr. Wallace, Mr. Donley and Mr. Feane,
 - c) Governance Committee: Mr. Wallace, Mr. Malta and Mr. Bono
11. County Attorney Lewandrowski passed out binders with Policies and Procedures/ By-Laws for the Herkimer County Land Bank. Ms. Lewandrowski did a presentation of the proposed polices and procedures/By-Laws for the Herkimer County Land Bank. Ms. Lewandrowski advised the Board members to review the documents for discussion and approval at the next Herkimer County Land Bank Board meeting.
12. Under other business, Mr. Wallace requested permission to set up a meeting with the City of Utica to discuss shared services. It was discussed that Mr. Wallace, Mr. Bono and Mr. Edwards had met with the previous Mayor who was open to talks.
13. Mr. Edwards and Ms. Lewandrowski discussed the status of the ESD application and that we should expect to hear something around February 15, 2024.
14. Mr. Wallace discussed setting up a meeting with the County Grant writer for assistance in attaining State or Federal grant funds.
15. A motion to close meeting and set the next meeting for Tuesday February 27, 2024, 11 AM, Legislature Conference Room made by Ms. Enea and second by Mr. Donley. Vote taken all in favor and none opposed